

## **The Children's Trust Government and Legislative Relations Services**

The Children's Trust (The Trust) is seeking experienced firm(s) to provide government relations and legislative representation services that promote The Trust's interests before the federal and state governments.

### **SCOPE OF WORK AND DELIVERABLES**

The Trust desires to enter into a professional services contract(s) with a qualified firm(s) who can demonstrate competency and experience in providing federal and state government relations services.

In carrying out these services, the firm(s) will assist The Trust with representation, information gathering, information dissemination, strategic advice, and support services. The firm(s) will provide a flexible level of support, depending on The Trust's legislative priorities at any given time. The services focus on: 1) identifying partnership opportunities with federal and state agencies and elected officials 2) identifying, tracking, and responding to legislation that impacts The Trust, children and families in Miami-Dade, and Trust-funded programs. 3) Assist in intergovernmental interactions.

The general scope of work consists of the firm(s) performing all the following services:

- Provide a broad range of government relations and lobbying services on behalf of The Trust before the Legislative and Executive branches of federal and state government.
- Represent The Trust's interests by interacting with key members and staff of the legislative and executive branches.
- Facilitate regular meetings between The Trust and appropriate legislators and agencies to strengthen relationships,
- Assist on how to present testimony, white papers, interact with key legislators, and be successful advocates in helping advance The Trust's interests.
- Review and analyze on a continuing basis, all existing and proposed federal and state policies, programs, and legislation; identify issues that may impact children, families, Trust-funded programs and The Trust; and provide prompt notification of issues.
- Based on the policy direction provided by The Trust, develop, and implement strategies to advance the Trust's interest.
- Throughout the year and on a real time basis, inform The Trust of developments coming out of the federal and state legislative and executive branches that have

the potential of impacting children, families, Trust-funded programs and The Trust.

- Be available in a timely manner in person, by telephone, and/or email to provide consultation and advice.
- Represent The Trust at federal or state committee hearings, or other meetings that may pertain to The Trust.

**Term of Engagement:**

The term of this engagement is June 1, 2024, through May 31, 2025.

**To be considered, proposals for these services must include, but should not be limited to, the following elements:**

- Relevant professional qualifications and demonstrable related experience.
- Quote or cost for services (with hourly rate breakdown).
- At least three professional references with contact information related to similar work done in the last three years.

**Please forward all proposals no later than Monday July 1, 2024, at noon EST, to Amanda Gorski, Associate Director of Public Policy at [amandag@thechildrenstrust.org](mailto:amandag@thechildrenstrust.org).**